CARS ACCOUNTING REPORTS MANUAL CARS Profile #682

Chapter II

Page 1 of 2

CARS #: 682

PROFILE ID TITLE: BRD 51 ALLOCATION

FULL TITLE: Brd 51 Allocation

REPORTING INSTRUCTIONS: Enter the 51 Board share of Agency Management, Support and

Overhead costs as calculated on report #5 - FTE Calculations of the monthly Local Personnel Master File (LPMF) reports. (This profile, along with profile 683 replaces profile 300.)

COSTS TO BE INCLUDED IN THE AMSO AMOUNT ALLOCATED IN LPMF

Indirect 51 Board costs for agency management, support and overhead to be allocated by the LPMF include:

- Director's salary and fringes
- Deputy Director's salary and fringes
- Other management staff salary and fringes
- Direct clerical support salaries and fringes
- Travel for the above
- Other appropriate administrative, support and overhead expenses (including cost that cannot be directly charged to Profile 561.)

A copy of indirect cost plans must be on file with the county clerk's or financial director's office when a claim is made for indirect cost reimbursement.

Counties must comply with the Department's <u>Financial Management Manual for Counties</u>, <u>Tribes</u>, and <u>51</u> Boards.

PROFILE TYPE: Contract Controlled (F)

EXPENSES ROLL TO THIS PROFILE FROM: N/A

EXPENSES ROLL FROM THIS PROFILE TO: 561

EXPENSES ALLOCATE TO THIS PROFILE FROM: N/A

EXPENSES ALLOCATE FROM THIS PROFILE TO: N/A

REIMBURSEMENT %: 100.00

CARS ACCOUNTING REPORTS MANUAL

Chapter II
Page 2 of 2

CARS Profile #682 Page 2 of 2

PREPAYMENTS: 0

LIMITATIONS: N/A

FEDERAL CATALOG (CFDA) NUMBER: N/A

DIVISION RESPONSIBLE: Division of Children and Family Services